Order of the Arrow Unit Election Information
Wihinipa Hinsa Lodge 113 - Bay Area Council, BSA

Unit Leader Approval

To become eligible for election a Boy Scout or Varsity Scout must be registered with the Boy Scouts of America and have the approval of his unit leader prior to the election. The unit leader must certify his Scout spirit (i.e. his adherence to the Scout Oath & Law and active participation in unit activities). The unit leader must also certify that the Scout meets all specified requirements at the time of this annual election.

Youth Membership Qualifications

All members of, or candidates for membership, in the Order of the Arrow who are under 21 years of age shall be youth members or candidates for youth membership, subject to meeting the following requirements:

- Be a registered member of the Boy Scout of America
- Hold at the minimum the rank of First Class

After registration with a troop or team have experienced at least 15 days & nights of Boy Scout camping during the two-year period prior to the election. The 15 days & nights must include one, but no more than one long-term camp consisting of six consecutive days and five nights of resident camping approved and under the auspices of the Boy Scouts of America. The balance of the camping must be overnight, weekend or other short-term camps.

Candidates for youth membership shall be elected by other youth members in accordance with policies set forth by the National Order of the Arrow committee. Election of any person under 21 years of age as a candidate for membership shall be based on fulfillment of the youth membership requirements.

Scouts with Disabilities

The Order of the Arrow recognizes Scouting for youth with disabilities, and elections should be held in those units. Any Arrowman who is classified as a youth member of the unit shall be considered a youth (voting) member of the Order of the Arrow regardless of age. Scout with disabilities must meet all other membership requirements.

Adult Membership Qualifications

All members of, or candidates for membership in the Order of the Arrow who are 21 years of age or older and who are registered members of the Boy Scouts of America shall be considered adult members. Individuals shall be selected as candidates based on the following:

Adult Leaders in Units

Each year, upon holding a troop or team election for youth candidates that results in at least one youth candidate being elected, the unit committee may recommend up to one adult for every 50 registered active youth members to the lodge (chapter) adult selection committee, composed of the lodge (chapter) advisor, the chairman of the council (district) camping committee on which the lodge (chapter) advisor serves, and the lodge (chapter) staff advisor. Recommendations of the adult selection committee, with the approval of the Scout Executive, serving as the Supreme Chief of the Fire, will be candidates for induction provided the following conditions are fulfilled:

- Selection of the adult is based on the ability to perform the necessary function to help the Order fulfill its purposes, and not for recognition of service, including current or prior achievement and position.
- The individual will be asset to the Order because of demonstrated abilities that fulfill the purpose of the Order.
- The camping requirements set forth youth members are fulfilled.
- The adult leaders' membership will provide a positive role model for the growth and development of the youth members of the lodge.

Announcing Results

As soon as the election is completed, the unit leader may choose to announce to the entire unit the names of members who have been elected or the unit leader may choose to postpone this announcement until the public calling out ceremony is held. Names and addresses of the newly elected candidates must be forwarded to the lodge membership committee immediately. Candidates will be called out at the earliest possible time, either at a Camporee, a resident camp, or a special ceremony. The names and addresses are listed on the Unit Election Report. OA team members sign the form and deliver or mail it to the correct lodge representative.

Candidate Status

After election, a Boy Scout, Varsity Scout adult remains a candidate until completion's of the Ordeal and Ordeal Ceremony. If this period of candidacy exceeds one year the candidate's name is dropped and he no longer is a candidate. To become a candidate again, he must be reelected again. The executive committee of the lodge (chapter) may extend the one-year limit between elections and induction if the candidate is ill or there are other unusual circumstances.

Order of the Arrow Unit Election Procedures
Wihinipa Hinsa Lodge 113 - Bay Area Council, BSA

Our lodge holds unit elections from January through the end of March. Unit leaders will be contacted and informed of this well in advance. The lodge (chapter), through the unit elections committee, will work with the unit leader in establishing the actual time and place to conduct the elections according to the following:

1.   Hold the election at the time and place determined by the unit leader, and have Boy Scouts or Varsity Scouts assembled with their unit leader ready to elect candidates. The Order should be represented by a two- or three-member team from the lodge or chapter unit elections committee.

2.   Before the election, the OA team must secure from the unit leader verification that at least 50% of the registered active unit membership is present. If at least 50% is not present, an election cannot be held. The number of registered active Scouts and the number present are entered in the spaces provided on the Unit Election Worksheet and Report forms. If the unit leader is an Arrowman, he may explain to the group the purpose of the Order of the Arrow and the basis upon which candidates should be selected, and describe the methods of elections. If the unit leader is not a member of the Order, a member of the OA team should make this presentation with the unit leader's consent, demonstrating that election leadership is a cooperative effort of the unit leader and the OA team.

3.   The unit leader provides a list of all registered active Scouts of the unit who meet all eligibility requirements, including attitude and participation. Before the election, the names of these Scouts are entered on the Unit Elections Worksheet and Ballot and the unit leader signs the ballot. Copies of the completed Unit Elections Ballot can be made to hand out to the Scouts to use for voting.

4.   The elections team leader explains the following to the unit leader:
   - This is the current method of elections approved by the national OA committee in use by the lodge (chapter).
   - All eligible youths who receive votes from at least 50% of those who turn-in ballots are elected. If no one is elected a second vote may be held immediately, and the result of this vote is final.
6.   A voter may check on his ballot any combination of names, including all eligible candidates who he believes are worthy to become members of the Order of the Arrow.

7.   The OA team conducts the election following the instructions in the Guide for Officers and Advisors. If the election team uses an alternate ceremony, it should be sure to stress the following points:
   - Select the candidates who, in your opinion, have set the best examples of brotherhood, cheerfulness, and service.
   - Vote only for those you believe will continue in unselfish service to you troop.
   - If you feel that no one is worthy, turn in a blank ballot.
   - If you are new in the unit and do not know the candidates well enough to vote wisely, you may abstain by not turning in a ballot at all; this will not effect the final result.
   - Youths eligible for elections also vote, and they may vote for themselves if they feel they are worthy.

8.   When the voting is finished, the OA election team counts the number of ballots turned in and enters this number on the unit election report.

9.   The OA team determines the minimum number of votes one must receive to be elected, as follows: If the number of ballots turned in was even (2, 4, 6, 8, etc.), divide this number by two. If the number was odd (1, 3, 5, 7, etc.) add one and then divide by two. The number of votes a youth must receive is then entered on the unit election report form.

10. The votes are counted in private by the election team and the unit leader to determine who has been elected. All votes count equally, if at least one has been elected this result is final. If no one is elected, the OA team announces this fact and states that the unit will now be given the opportunity to vote again. Time is allowed for further explanations of the purpose of the Order and the election procedures, and for any questions. (No information about the votes received by candidates is to be revealed at any time.) The second election is then held immediately, and if the unit still elects no one, this is the final result for the years election. The OA team places a check mark next to the names of those who have been elected.

Order of the Arrow Unit Election Ballot
Wihinipa Hinsa Lodge 113 - Bay Area Council, BSA

Directions to Scoutmasters: Using troop information, complete the required lines necessary for the number of eligible candidates You may wish to complete rank, nights camping and service hours as well for the columns beyond the names. Make enough copies of the filled in Ballot so that your troop may be able to vote twice (needed when no one is voted into the OA on the first attempt)

Voting Directions to Scouts: Scoutmaster approval has earned all of the listed scouts below the privilege of running for the Order of the Arrow. Please consider **VOTING FOR ALL** of the candidates by checking the first row. If, after thoughtful consideration, you wish to be selective, you may vote for each scout individually below.

IF YOU DO NOT FEEL QUALIFIED TO VOTE FOR ANY CANDIDATE—DO NOT TURN IN A BALLOT!

✓ to Elect	Name	Rank	Nights Camping	Service Hours
	VOTE FOR ALL			
	1.			
	2.			
	3.			
	4.			
	5.			
	6.			
	7.			
	8.			
	9.			
	10.			
	11.			
	12.			
	13.			
	14.			
	15.			
	16.			
	17.			
	18.			
	19.			
	20.			

Unit Leader's Signature: _____

Order of the Arrow Unit Election Vote Tally
Wihinipa Hinsa Lodge 113 - Bay Area Council, BSA

Troop/Team_____ City_____ Zip_____ Date_____

_____ Number of Registered Youth   _____ Number of Youth Present

_____ Number of Ballots Turned in   _____ Number of Votes required to be elected

Directions: Use this sheet to tally the votes from the ballots. At least half of the registered unit members must be present to hold the election. To be elected, a scout must be at least first class and have 50% of the votes.

(After the election, this worksheet should remain with Scoutmaster for troop records.)

Name	Rank	Votes	Elected
1.			**Y / N**
2.			**Y / N**
3.			**Y / N**
4.			**Y / N**
5.			**Y / N**
6.			**Y / N**
7.			**Y / N**
8.			**Y / N**
9.			**Y / N**
10			**Y / N**
11.			**Y / N**
12.			**Y / N**
13.			**Y / N**
14.			**Y / N**
15.			**Y / N**
16.			**Y / N**
16.			**Y / N**
18.			**Y / N**
19.			**Y / N**
20.			**Y / N**

Order of the Arrow Unit Election Report
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Troop/Team_____ City_____ Zip_____ Election Date_____

Number of Registered Youth _____   Number Present _____   Number Elected _____

Complete the information below for each youth candidate elected. BE SURE THAT ADDRESSES AND EMAILS ARE COR-RECT as these will be the only means that a youth will be notified to attend Ordeal and start his membership.

(Please PRINT legibly. Use back and additional forms for more candidates)

First Name   Last Name

Street

City   State   Zip   Phone

Email   Birth Date

First Name   Last Name

Street

City   State   Zip   Phone

Email   Birth Date

First Name   Last Name

Street

City   State   Zip   Phone

Email   Birth Date

First Name   Last Name

Street

City   State   Zip   Phone

Email   Birth Date

Unit Leader's Signature: _____

Election Team Signatures: _____

_____   _____

First Name

Last Name

Street

City   State   Zip   Phone

Email   Birth Date

First Name

Last Name

Street

City   State   Zip   Phone

Email   Birth Date

First Name

Last Name

Street

City   State   Zip   Phone

Email   Birth Date

First Name

Last Name

Street

City   State   Zip   Phone

Email   Birth Date

First Name

Last Name

Street

City   State   Zip   Phone

Email   Birth Date

First Name

Last Name

Street

City   State   Zip   Phone

Email   Birth Date

Selection and induction into the Order of an adult Scouter should take place only when the adult's job in Boy Scouting or Varsity Scouting will make Order of the Arrow membership more meaningful in the lives of the youth membership. It must not be for the purpose of adult recognition.

Circle One: **TROOP** **TEAM**

Unit Number:_____ District:_____ Nominee's Position: _____

Nominee's Name: _____ Nickname: _____
Last, First, Middle *(PRINT FULL NAME)_*

Address:_____ City:_____ State:_____ ZIP:_____

Birthdate:_____ Phone: [B] ( )_____ [H]( )_____
MONTH-DAY-YEAR

Woodbadge _____ Scouter Key _____ How long registered as Adult _____ Scouting Positions Held _____

Scout as a Youth _____ Rank _____ Community Activities _____

Church Activities _____ Vocation _____

Special Interest _____

Each year, upon holding a troop or team election for youth candidates which results in at least one youth candidate being elected, the unit committee may recommend one adult to the lodge adult selection committee. Troops or teams having more than 50 registered active youth members may nominate an additional adult for every 50 registered active youth, or fraction thereof. The following conditions are the basis for candidate selection and MUST be fulfilled to be considered. Make a brief statement regarding the individual for each item.

1. Selection of the adult is based upon ability to perform the necessary functions to help the Order fulfill its purpose, and not for recognition of service, including current or prior achievement and position. The individual's abilities include:
   _____

2. This adult will be an asset to the Order because of demonstrated abilities that fulfill the purpose of the Order, in the following manner:
   _____

3. The camping requirements that apply for youth candidates apply to adult candidates and must have been fulfilled within the most recent two years prior to recommendation for membership. The requirement, which is a minimum of fifteen days and nights of camping, which must include six days and five nights of resident camping approved and under the auspices and standards of the Boy Scouts of America, was fulfilled as follows:
   _____

4. This adult leader's membership will provide a positive role model for the growth and development of the youth members of the lodge because:
   _____
   _____

UNIT RECOMMENDATION
The adult leader who fulfills the above requirements (complete above information) is recommended for membership consideration in the Order of the Arrow.

Date:_____ Unit Leader:_____ Committee Chairman:_____
Signature *(unless unit leader is the candidate being recommended)* Signature
--or--
DISTRICT/COUNCIL RECOMMENDATION
The adult leader who fulfills the above requirements (complete above information) is recommended for membership consideration in the Order of the Arrow.

Date:_____ By:_____ Position:_____
Signature

LODGE ADULT SELECTION COMMITTEE

SELECTED: [ ]   NOT SELECTED: [ ]

Comments:

Authorizing Signatures & Date

Council Camping Chairman* :_____

Lodge adviser:_____

Lodge staff adviser: _____

Scout executive: _____

- Signature of the Council Camping Chairman or chairman of the council committee on which the lodge adviser serves.

ORDER OF THE ARROW   BOY SCOUTS OF AMERICA